



**HARPER HOUSE**

PRIMARY SCHOOL

EDUCATING TOWARDS EXCELLENCE

## APPLICATION FOR ADMISSION 2025

Grade \_\_\_\_\_

Learner's Personal Details

Necessary Supporting Documents

- |  |   |
|--|---|
| <input type="checkbox"/> Completed application form  | <input type="checkbox"/> Copy of latest reports                     |
| <input type="checkbox"/> Copy of birth certificate   | <input type="checkbox"/> Copies of any assessment reports           |
| <input type="checkbox"/> Copy of parents' I.D.'s     | <input type="checkbox"/> Proof of payment of the administration fee |
| <input type="checkbox"/> Copy of Road to Health card |   |

Surname: \_\_\_\_\_

Full Names: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Identity Number: \_\_\_\_\_

Gender: \_\_\_\_\_

Age: \_\_\_\_\_

Religion Affiliation: \_\_\_\_\_

Home Language: \_\_\_\_\_

### Current School Details

School Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_



084 207 3540



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## Learner's Medical Details

Doctor's Name: \_\_\_\_\_ Tel No. \_\_\_\_\_

Address: \_\_\_\_\_

## Medical Aid Details

Name: \_\_\_\_\_ Member No. \_\_\_\_\_

Has the learner received all the necessary immunisations? If no, please state reason.	YES	NO
Does the learner suffer from any allergies? If yes, please give details:	YES	NO
Does the learner suffer from any illnesses or disabilities? If yes, please give details:	YES	NO
Is the learner receiving medical treatment for any condition? If yes, please give details:	YES	NO

## Administration of medication

Do you grant the school authority to administer medication in the form of paracetamol/antiseptic ointment/antihistamine ointment should the occasion arise.	YES	NO
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Please specify any other relevant medical details: \_\_\_\_\_

In a critical medical situation, please bear in mind that there may not be time to refer to the child's records.

The school therefore reserves the right to utilise the quickest medical service available.

I, \_\_\_\_\_ being the parent/legal guardian of \_\_\_\_\_ hereby agree that a medical practitioner may provide emergency treatment as may be necessary.

Signature of parent/legal guardian: \_\_\_\_\_ Date: \_\_\_\_\_





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## Details Of Parents/Step-Parents/Legal Guardians

MOTHER

FATHER

Surname: \_\_\_\_\_ Surname: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_

ID number: \_\_\_\_\_ ID number: \_\_\_\_\_

Profession: \_\_\_\_\_ Profession: \_\_\_\_\_

Tel. no: (W) \_\_\_\_\_ Tel. no: (W) \_\_\_\_\_

(H) \_\_\_\_\_ (H) \_\_\_\_\_

(C) \_\_\_\_\_ (C) \_\_\_\_\_

E-mail: \_\_\_\_\_ E-mail: \_\_\_\_\_

Work Address: \_\_\_\_\_ Work Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Home Address: \_\_\_\_\_ Home Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postal Address: \_\_\_\_\_ Postal Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



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### Details Of An Alternate Contact In The Case Of An Emergency

Full Name: \_\_\_\_\_ Cell phone No.: \_\_\_\_\_

Relationship: \_\_\_\_\_ Alternative No.: \_\_\_\_\_

### Registration

Name of learner: \_\_\_\_\_ Grade: \_\_\_\_\_

I, \_\_\_\_\_ parent/guardian of the above-mentioned learner, hereby pay the registration fee of R700. It represents a lump sum payment in order to be able to enrol my child as a learner at Harper House Primary School.

I understand that I forfeit this registration fee if I decide:

- (a) not to place my child at Harper House Primary School or
- (b) to withdraw my child even after one day of school attendance.

PARENT / GUARDIAN

Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_



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## 2025 School Fees

REGISTRATION FEES: R700

FACILITY, PHOTOSTAT AND IXL FEE: R220 in January and in June (R440 a year)

No admission if registration fees are not paid in advance.

School Fees: R35 844,00 per annum  
R34 051,80 if paid upfront by the 5<sup>th</sup> of January 2024 (5 % discount).  
R11 948,00 per term/quarter (4)  
R2 987,00 per month x 12

BANKING DETAILS : FIRST NATIONAL BANK  
HARPER HOUSE PRIMARY (PTY) LTD

Account Number: 62817010771

Branch Code: 220426

Name of learner: \_\_\_\_\_

Grade: \_\_\_\_\_

I hereby agree to pay the school fees as follows for any education received at Harper House Primary:

- (a) R34 051,80 if paid upfront by the 5<sup>th</sup> of January 2023 (5 % discount).
- (b) R35 844,00 if not paid by 5<sup>th</sup> of January 2023.
- (c) R2 987,00 monthly in advance before/on the 3<sup>rd</sup> day of every month.

I understand that my child will only be entitled to attend classes if school fees are settled in full and I also understand that my child will be removed from class if school fees fall in arrears.

I understand that should I need to give notice for any reason, I should give a FULL term's notice. In the event that I don't give a full term notice I understand that I will be liable for the following term's school fees.

Signature of parent/legal guardian: \_\_\_\_\_

Date: \_\_\_\_\_



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## Policy Regarding School Fees

It is in the interest of your child that school fees are settled in advance either annually, quarterly or on a monthly basis. The school fees are carefully administered by the Governing Body of the school.

School fees may be settled as follows:

(a) by EFT

(b) by direct deposit

School fees must be settled on or before the third day of every month.

If school fees accrue, the learner will be excluded from school by the 5th of that same month, therefore no leeway for default is given.

Harper House Primary School reserves the right to give a learner notice should a learner's school fees account be in constant arrears.

I \_\_\_\_\_ parent of \_\_\_\_\_

commit myself to the following regarding payment of school fees for any education received at Harper House Primary School:

A) I will pay monthly in advance by \_\_\_\_\_ (EFT/direct deposit)

B) I will be paying by lump sum \_\_\_\_\_ (termly /annually)

Signature of parent/legal guardian: \_\_\_\_\_ Date: \_\_\_\_\_



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## General Indemnity

Name of learner: \_\_\_\_\_ Grade: \_\_\_\_\_

I, \_\_\_\_\_ parent/guardian of the aforementioned learner, indemnify Harper House Primary from any injuries/damage that my child may incur during school hours or on the school grounds of Harper House Primary.

I understand that Harper House Primary may not be held responsible for any personal goods/belongings of my child that may be lost/damaged and may be stolen during the course of a school day.

I take full responsibility for any goods/belongings that my child may bring onto the school grounds of Harper House Primary and cannot claim compensation for any loss of such goods/belongings from Harper House Primary.

I realise that I must claim any loss/damage that my child or I may incur from aforementioned loss/damage/theft from my personal insurance.

Signed at \_\_\_\_\_  
on \_\_\_\_\_ (date).

Signature of parent/legal guardian: \_\_\_\_\_



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## Injury And Theft Indemnity

Name of learner: \_\_\_\_\_

Grade: \_\_\_\_\_

I, \_\_\_\_\_ parent/guardian of the aforementioned student, indemnify Harper House Primary from any injuries/damage that my child may incur during school hours or on the school grounds of Harper House Primary.

I understand that Harper House Primary may not be held responsible for any personal goods/belongings of my child that may be lost/damaged and may be stolen during the course of a school day.

I take full responsibility for any goods/belongings that my child may bring onto the school grounds of Harper House Primary and cannot claim compensation for any loss of such goods/belongings from Harper House Primary.

I realise that I must claim any loss/damage that my child or I may incur from aforementioned loss/damage/theft from my personal insurance.

Signed

at \_\_\_\_\_ on \_\_\_\_\_ (date).

Signature of parent/legal guardian: \_\_\_\_\_



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Social Media Permission Slip

Name of learner: \_\_\_\_\_

Grade: \_\_\_\_\_

I, \_\_\_\_\_  
parent/guardian of the aforementioned student, give Harper House Primary School permission to upload photographs of my child to the D6, the school's Facebook page and Instagram page. Harper House Primary School will always be discrete about the type of photographs that are published.

Signed at \_\_\_\_\_ on \_\_\_\_\_ (date).

Signature of parent/legal guardian: \_\_\_\_\_



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## Transport Indemnity

Name of learner: \_\_\_\_\_

Grade: \_\_\_\_\_

I, \_\_\_\_\_  
parent/guardian of the aforementioned, hereby indemnify Harper House Primary School, as well as his/her employees against any lawsuit, prosecution and other actions that may arise as a result of injuries sustained by the said minor \_\_\_\_\_ (minor's name and surname) or his/her death during transport provided at any time or place by the employer or his/her employees regardless of the purpose of the transport.

I declare that I understand the meaning and implications of this indemnity, which was explained to me.

Signed at \_\_\_\_\_ on \_\_\_\_\_ (date).

Signature of parent/legal guardian: \_\_\_\_\_



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## Swimming Indemnity

I \_\_\_\_\_ as the parent/legal guardian of \_\_\_\_\_ hereby indemnifies the employer (Harper House Primary School) as well as his/her employees against any lawsuit, prosecution and other actions that may arise as a result of injuries sustained by the said minor \_\_\_\_\_ (minor's name and surname) or his/her death during swimming and transport provided at any time or place by the employer or his/her employees regardless of the purpose of the transport. I declare that I understand the meaning and implications of this indemnity, which was explained to me.

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

Signature of parent/legal guardian

\_\_\_\_\_



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